

## Independent Checking – Quality Principles

Make sure all checks, inspections or tests are completed by an independent party (i.e. not the person who completed the work in the first place).

### Independent checks

The type of check depends on the document / information. It may be:

- Internal
- External (third party)
- Thorough / Detailed
- Formatting / Typographical Checks

It always has to be INDEPENDENT i.e. not by the person who has completed the work

### What requires independent checks?

- Drawings / Designs
- Calculations
- Inspections and Tests of Construction Work
- Significant Project Documents (Construction Phase Plan / Project Management Plan etc.)
- Proposals / Risk Calls
- Purchase Orders
- Other

For full information on when independent checks are required see the processes in **The MWH Treatment Way** or your local Management Administration Plan (MAP) for your framework available on the company intranet.

### Why are independent checks required?

- Because you can't see your own mistakes – what we see on screen or in reality is competing with the version we already hold in our head
- We may have biases
- We may be subject to time pressures to deliver e.g. we want a test to pass or a drawing to be correct due to a project deadline

### Questions?

**Q1: Name 3 documents that require an independent check?**

**Q2: State 3 different types of independent checks?**

**Q3: Why are independent checks required?**

*It's hard to see your own mistakes!*

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### REGISTER OF ATTENDEES

<b>Delivered By:</b> (name / job title)	
<b>Project No.:</b>	
<b>Project Name:</b>	

Name (print)	Sign	Date