

From: Central SHEQ Team
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The Theme for August 17 will be: Site Security

Your Health and Safety

Our Environment

Quality Requirements

Managing Site Access:

You need to define boundaries physically, where necessary, by suitable fencing. The type of fencing should reflect the nature of the site and its surroundings. Determining the boundary is an important aspect of managing risk to vulnerable groups. You need to:

- Plan what form the perimeter will take;
- Provide the fencing; and
- Maintain the fencing.



Vulnerable Groups:

You must do everything you can to keep them out of the site and away from danger:

- Secure sites adequately when finishing work for the day.
- Barrier off or covering over excavations and pits.
- Isolate and immobilise vehicles and plant and if possible lock them in a compound.
- Store building materials (such as pipes, manhole rings, and cement bags) so that they cannot topple or roll over.
- Remove access ladders from excavations and scaffolds.
- Lock away hazardous substances in suitable containment. All fuel tanks and bowsers are to be kept locked unless in use.



CCTV:

CCTV is covered by the data protection act. Therefore ensure that:

- CCTV cameras are in the right place and do not intrude on anyone's privacy;
- CCTV operators are Security Industry Authority (SIA) licensed;
- CCTV cameras are clearly signposted and the sign contains details of:
 - the organization operating the system
 - the purpose for using the surveillance system
 - who to contact about the scheme - include basic contact details such as website address, telephone number or email contact.

For more information see: <https://ico.org.uk/media/for-organisations/documents/1542/cctv-code-of-practice.pdf>

Authorisation:

- You must consider the surrounding area and the site's proximity to others, such as local residents, schools, shops, public roads and footpaths.
- You must take reasonable steps to prevent unauthorised people accessing the site. We could be found liable for a pollution event even if it was caused by an act of vandalism.

Security Services:

Ensure all private security services are Security Industry Authority (SIA) licenced.

- The SIA maintain a register which can be reviewed here:

<http://www.sia.homeoffice.gov.uk/Pages/acs-roac.aspx?all>.



For more information on Site Security see: [CDPR33 Site Security](#).