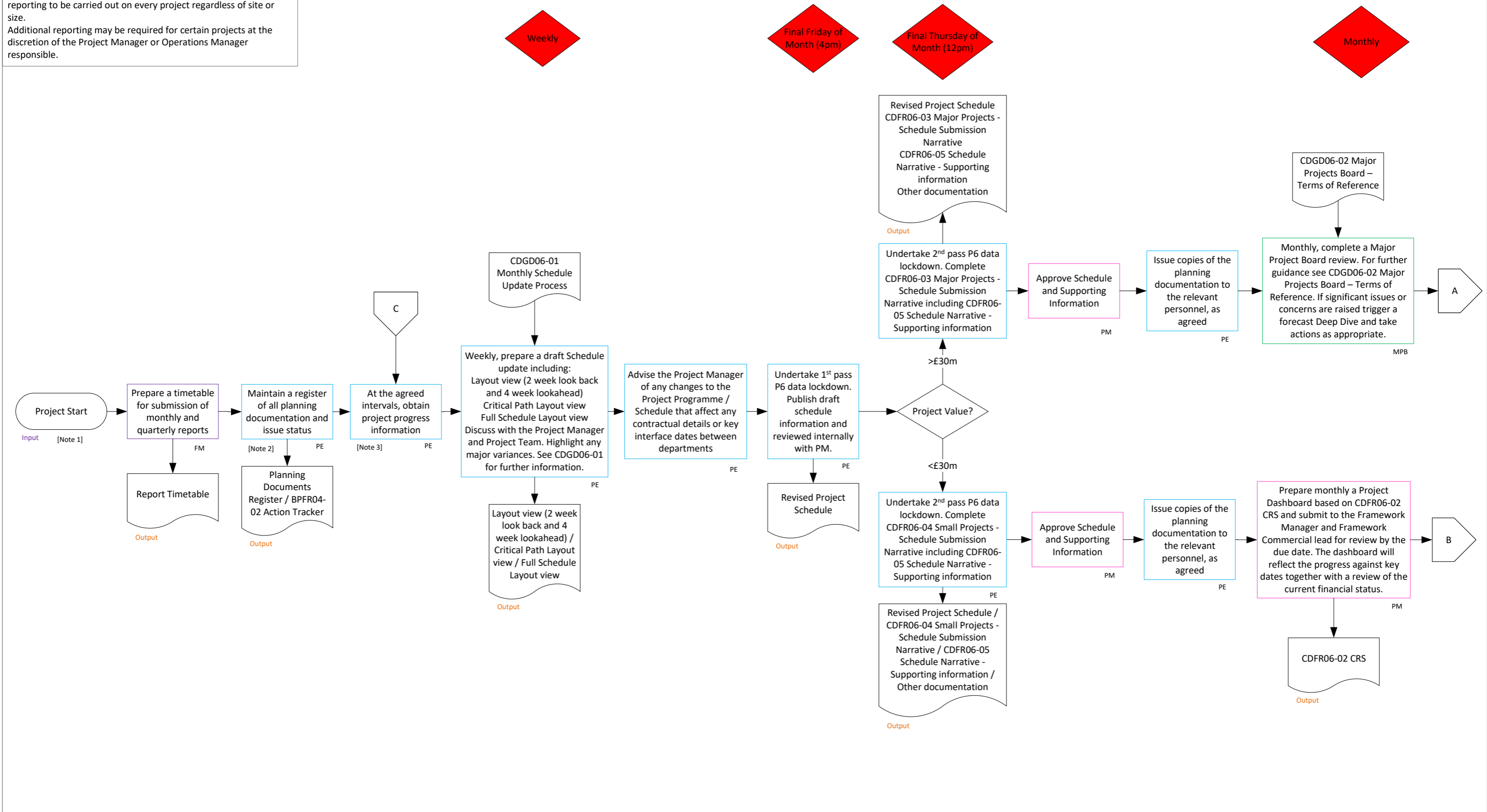
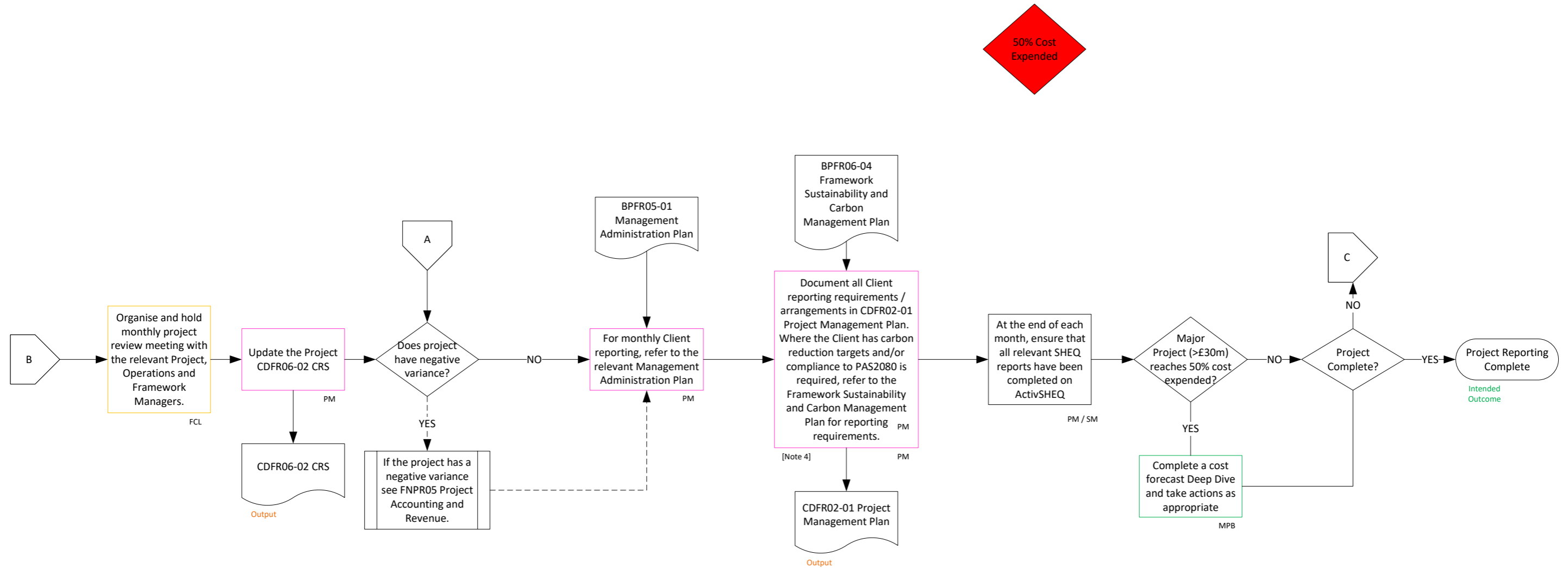


Scope:
 This process defines the minimum requirements for project reporting to be carried out on every project regardless of site or size.
 Additional reporting may be required for certain projects at the discretion of the Project Manager or Operations Manager responsible.



RESPONSIBILITIES					
FINANCE MANAGER	PROJECT MANAGER	MAJOR PROJECT BOARD	FRAMEWORK COMMERCIAL LEAD	PLANNING ENGINEER	SITE MANAGER
FM	PM	MPB	FCL	PE	SM

		Associated Regulations:	NOTES Note 1 Project reporting shall be carried out: - To ensure that the general project information is readily and regularly available for the use of the Directors and Operations / Framework Manager. - To ensure that accurate cost information is readily available for the use of the Operations Director and Operations / Framework Managers in the financial control of the projects and to assist in the accounting function of the Company. - To facilitate handover in the event of a replacement Project Manager taking over the Project. - To allow for accurate and timely reporting to Clients. - To allow for accurate and timely reporting to the SLG. Note 2 Term planning in this process excludes environmental planning activities (see EVPR07-01 Environmental Planning). Note 3 Ensure this is obtained in sufficient time to issue the Project Report at the agreed date. General Note This process is subject to revision. The current revision is available on IFS and Company Intranet. This copy is uncontrolled if printed. Company Procedures are the property of MWH Treatment and are confidential. They must not be copied or lent to a third party without prior permission from a SHEQ Manager or Director.
		None	
Definitions: CRS Cost Reconciliation Summary IFS The companies Enterprise Management Information System MAP Management Administration Plan SHEQ Safety, Health, Environment and Quality SLG Senior Leadership Group			
REVISION 4 MAY 2026	IFS DOC NO: CDPD/1483442		
REVIEWED BY: A GREEN	AUTHORISED BY: Z ROBERTSON		



RESPONSIBILITIES			
SITE MANAGER <small>SM</small>	PROJECT MANAGER <small>PM</small>	MAJOR PROJECT BOARD <small>MPB</small>	FRAMEWORK COMMERCIAL LEAD <small>FCL</small>

REVISION 4 MAY 2026	IFS DOC NO: CDPD/1483442
REVIEWED BY: A GREEN	AUTHORISED BY: Z ROBERTSON

NOTES

Note 4 PAS2080 is the standard for Carbon Management in Buildings and Infrastructure. This may be a client requirement for the project or determined as required for adoption by MWHT.