Environmental Focus – August 2025 WEEK 2

Toolbox Talks and Site Daily Briefings

Environmental Focus Month - WEEK 2

There have been several incidents and significant near misses regarding ecology and control measures not being in place.

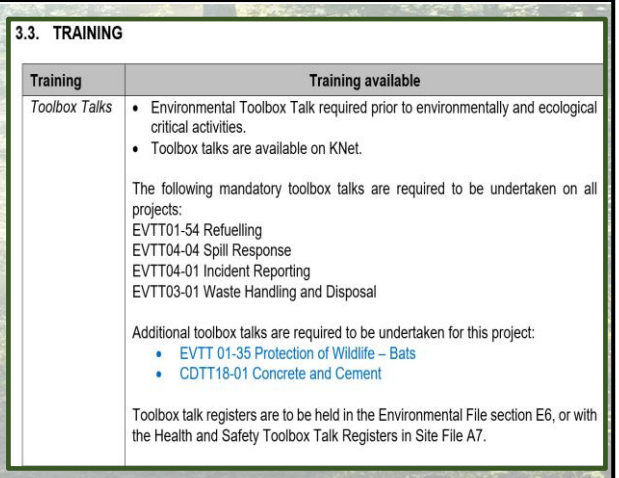
This week's environmental focus is regarding the completion of Environmental Toolbox Talks and incorporating environmental risks / control measures in the daily briefings.

Site Induction

The following mandatory toolbox talks are required to be undertaken on all projects:

- EVTT01-54 Refuelling
- EVTT04-04 Spill Response
- EVTT04-01 Incident Reporting
- EVTT03-01 Waste Handling and Disposal

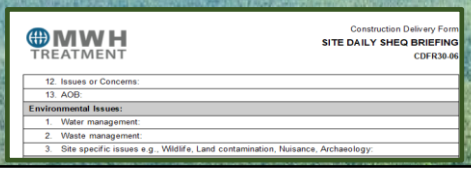
Additional site-specific TBTs to be undertaken are will be detailed in **Section 3.3 of the EMP.**



3.3. TRAINING

Training	Training available
Toolbox Talks	• Environmental Toolbox Talk required prior to environmentally and ecological critical activities. • Toolbox talks are available on KNet. The following mandatory toolbox talks are required to be undertaken on all projects: EVTT01-54 Refuelling EVTT04-04 Spill Response EVTT04-01 Incident Reporting EVTT03-01 Waste Handling and Disposal Additional toolbox talks are required to be undertaken for this project: • EVTT 01-35 Protection of Wildlife – Bats • CDTT18-01 Concrete and Cement Toolbox talk registers are to be held in the Environmental File section E6, or with the Health and Safety Toolbox Talk Registers in Site File A7.

Site Daily Briefings



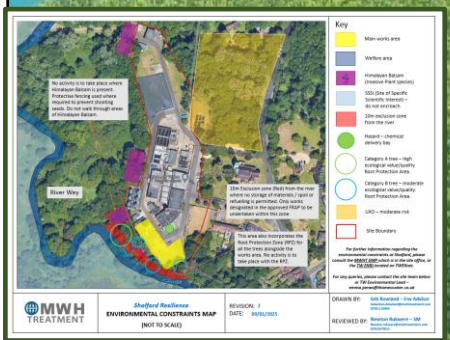
MWH TREATMENT — Construction Delivery Form
SITE DAILY SHEQ BRIEFING
CDFR30.06

12. Issues or Concerns:	
13. AOB:	
Environmental Issues:	
1. Water management:	
2. Waste management:	
3. Site specific issues e.g., Wildlife, Land contamination, Nuisance, Archaeology:	

Site Daily Briefings cover a review of ongoing site activities and should include the environmental risks and control measures that may impact those activities. This could include silt control, dust suppression, Wildlife Exclusion Zones and Tree Root Protection Areas.

How to ensure environment is covered in the Daily Briefings:

1. Add specific details on environmental risks and control measures – review the EMP, especially Section 1.1 Project Details for the Summary
2. Ensure those delivering briefings know what to cover and why it matters
3. Refer to the Environmental Constraints Map during briefings – ensure it's clearly displayed
4. Reinforce requirements through toolbox talks
5. Periodically check the content of the briefings is understood by attendees
6. Mark sensitive areas on-site with signage (particularly Wildlife Exclusion Zones) which will help with ease of reference during briefings



STOP – PAUSE – CHECK THE ENVIRONMENTAL MANAGEMENT PLAN

Authorised by:	Catherine Price	**Date:**	11/08/2025
Distribution list:	*Operations – Senior Management, Project Delivery and Site Management; Business Leadership Group; SHEQ.*		

MWH Treatment Requirements.

1. Always follow your Safe System of Work
2. Always remember the Lifesaving Commitments
3. Follow the advice contained in this TOTM Briefing
4. Ensure you complete a Safe Start card at the start of your shift
5. If in **DOUBT STOP WORK** and seek advice
6. Report any concerns

Manager:		**Project No:**	
Date:		**Project:**	

BRIEFING RECORD: I HAVE UNDERSTOOD THE BRIEFING ON THIS TOTM INFORMATION AND AGREE TO COMPLY WITH MWH TREATMENT REQUIREMENTS.

Name	Signature	Company